



User Manual for the SDU e-Vote Election System  
 Faculty and Staff Council  
 University Council Members from Full-time Faculty  
 University Council Members from University Support Staff  
 Year 2025  
 August 27, 2025, from 09:00 a.m. to 03:00 p.m.

### Election Voting Procedure

Voting for the Faculty and Staff Council, the University Council Representatives from Full-Time Faculty Members, and the University Council Representatives from University Support Staff, Academic Year 2025. Eligible voters can access the **SDU e-vote** system at <https://www.dusit.ac.th/evote> via both computer and smartphone devices. The voting procedure is as follows:

**Step 1:** Click “Log in to Vote” on the voting login button (as shown in Figure 1).



Figure 1: Voting





















## Step 2: Log in to the voting system

Enter your username and national ID number / Passport number to access the SDU e-vote online voting system. Then, click “Log In” (as shown in Figure 2).

Figure 2 Log-in for the Election Voting System

## Step 3: Voting for the 2025 Faculty and Staff Council Election

Eligible voters cast their votes for the 2025 Faculty and Staff Council Election by clicking the mark in the box in front of the number of the candidate(s) they wish to vote for. Voters may select no more than 19 candidates. If they do not wish to vote for any candidate, they may select “Do not wish to vote” (as shown in Figure 3).

<input type="checkbox"/>	4		Miss Paweena Naphatthalung
<input type="checkbox"/>	5		Miss Rattana Boonswaeng
<input type="checkbox"/>	6		Assistant Professor Dr. Sirathat Weerapiriyachai
<input type="checkbox"/>	7		Mr. Thara Sukkhiri
<input type="checkbox"/>	8		Assistant Professor Nootruddee Ruimai
<input type="checkbox"/>	9		Assistant Professor Dr. Visakha Tiemlom
<input type="checkbox"/>	10		Miss Thanida Lekrajang
<input type="checkbox"/>	11		Mr. Pongpapab Narkwetch
<input type="checkbox"/>	12		Miss Alis Phangornsom
<input type="checkbox"/>	13		Mr. Pathaihap Tutanon
<input type="checkbox"/>	14		Mr. Jirapong Ponnol
<input type="checkbox"/>	15		Mr. Kanchit Anukul
<input type="checkbox"/>	16		Associate Professor Dr. Wittha Chimphlee
<input type="checkbox"/>	17		Assistant Professor Dr. Prasana Mutchima
<input type="checkbox"/>	18		Mr. Chanathip Payakkhapet
<input type="checkbox"/>	19		Assistant Professor Thinnagorn Chunhapatragul
<input type="checkbox"/>	20		Miss Aummaru Hempitack
<input type="checkbox"/>	21		Miss Thitiporn Potiwan
<input type="checkbox"/>	22		Mr. Prakan Rodprecha
<input type="checkbox"/>	23		Mrs. Wannaluk Ponnol

The screenshot displays the voting interface for the University Staff Council election. It features a list of candidates, each with a checkbox, a candidate number in a yellow box, a profile picture, and their name. The candidates are:

- Miss Ratree Choradol (Number 24)
- Assistant Professor Dr. Natchanan Werakul (Number 25)
- Mr. Pairachnop Viriyavorakul (Number 26)
- Assistant Professor Dr. Sirawan Ruangchuay Tuprakay (Number 27)
- Miss Thanadsanee Santi (Number 28)

Below the candidates is an option to "Abstain from Voting" with a red circle and slash icon. At the bottom, there are two tabs: "1 University Staff Council" (selected) and "3 University Council Committee from supporting staff". A green "Vote Confirmation" button is prominently displayed, accompanied by a warning message: "Please verify your selections before confirming. Once confirmed, changes cannot be made."

**Figure 3:** Voting in the Faculty and Staff Council Election, 2025

**Step 4:** Voting for University Council Members from Full-time Faculty and University Council Members from University Support Staff, 2025

**4.1** Eligible voters for the University Council Member election from full-time faculty in 2025 shall cast their votes by marking (✗) in front of the candidate number they wish to elect. They may vote for no more than two candidates, or, if they do not wish to vote, select “Abstain.” After that, click the “Confirm Vote” button (as shown in Figure 4.1).

The screenshot shows the 'Election Activities' page. At the top, there are two tabs: '1. University Staff Council' and '2. University Council Committee from faculty members'. The second tab is selected. Below the tabs, there is a header for '2. University Council Committee from faculty members' with a sub-header 'Please select candidates by clicking the selection box or clicking the candidate card'. A progress indicator shows '0/2' votes. The main area is a list of candidates, each with a selection box, a number, a photo, and a name:

Selection Box	Number	Candidate Name
<input type="checkbox"/>	1	Associate Professor Dr. Jira Jitsoop
<input type="checkbox"/>	2	Assistant Professor Dr. Bunpoed Pijtsamard
<input type="checkbox"/>	3	Assistant Professor Dr. Nopporn Puatratt
<input type="checkbox"/>	4	Assistant Professor Nootrudee Ruimsai
<input type="checkbox"/>	5	Assistant Professor Dr. Visakha Tianlorn
<input type="checkbox"/>	6	Dr. Chanchai Phungviri
<input type="checkbox"/>	7	Assistant Professor Dr. Warut Intasara
<input type="checkbox"/>	8	Assistant Professor Dr. Supasit Boongrasamee
<input type="checkbox"/>	9	Assistant Professor Mane Iambua
<input type="checkbox"/>		Abstain from Voting

At the bottom, there are two tabs: '1. University Staff Council' and '2. University Council Committee from faculty members'. The second tab is selected.

**Figure 4.1** Voting for University Council Members Elected by Full-Time Faculty Members, 2025

4.2 Eligible voters for the University Council Members Elected by University Support Staff, 2025, shall cast their votes by marking  in front of the number of candidate(s) they wish to vote for. Voters may select **no more than two candidates**. If they do not wish to vote for any candidate, they should select "No Vote".

"Vote," then click the "Confirm Vote" button (as shown in Figure 4.2).

The screenshot shows the 'Election Activities' page. At the top, there are two tabs: '1. University Staff Council' and '2. University Council Committee from supporting staff'. The second tab is selected. Below the tabs, there is a header for '2. University Council Committee from supporting staff' with a sub-header 'Please select candidates by clicking the selection box or clicking the candidate card'. A progress indicator shows '0/2' votes. The main area is a list of candidates, each with a selection box, a number, a photo, and a name:

Selection Box	Number	Candidate Name
<input type="checkbox"/>	1	Ms. Thanyaporn Arisrich
<input type="checkbox"/>	2	Ms. Natchanon
<input type="checkbox"/>	3	Ms. Kiti Pongprom
<input type="checkbox"/>	4	Ms. Sutharat Laksamee
<input type="checkbox"/>	5	Ms. Juthamas Kerdap
<input type="checkbox"/>		Abstain from Voting

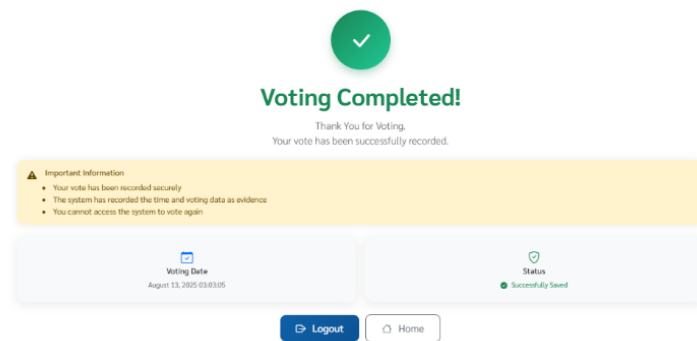
At the bottom, there are two tabs: '1. University Staff Council' and '2. University Council Committee from supporting staff'. The second tab is selected. Below the tabs, there is a green button labeled 'Vote Confirmation' with a hand icon pointing to it.

**Figure 4.2** Voting for the University Council Committee from University Support Staff, 2025

## Step 5: Confirm Your Vote

**Step 6** Completing the Voting Process

Once you have finished casting your vote, the message “**Voting Completed!**” will appear on the screen. Please note that you can vote **only once** in the election. (See Figure 6)



**Figure 6:** Message indicating the completion of the voting process

If you encounter any issues while using the system, please contact the Office of Academic Resources and Information Technology.

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